



HYSAWA

Terms & condition for Enlistment

The interested vendors shall comply the following terms and conditions:

1.	Application should be submitted addressing to the undersigned with supporting documents
2.	Forwarding letter should be on official letterhead and all relevant documents/certificate should be stamped and signed on each page by authorized person of the vendor/suppliers and to be sent to HYSAWA Head office, Orin tower (Level 3), House 23, Road 113/A, Gulshan 2, Dhaka in a closed envelope. Envelope should be marked as "Application for Vendor Enlistment..... (Category) " . Application must be received within 5:00PM, 03 February 2021.
3.	Enlistment is limited to those firms who have legal establishment (Trade License, TIN, VAT Registration & other legal documents).
4.	Manufacturer/Supplier of Tube well materials (such as uPVC pipe, strainer, TW head etc.) should be willing to supply materials all over Bangladesh.
5.	HYSAWA may require physical verification of factory, place of business and authentication of provided documents/certificates etc. if required so.
6.	Selected vendors will be informed duly and subsequently the approved list of enlistment will be provided.
7.	Enlistment of vendors will be done based on their assessment on quality and quantity of supply, legal documents and experiences on category.
8.	Enlistment does not provide any guarantee or exemption from competition or award of work order.
9.	Enlistment will make vendors eligible to receive request for tenders in the respective category.
11.	Sometimes correspondence may carried out electronically (e.g. e-mail). So, vendors are expected to have an active e-mail address.
12.	Enlisted firm(s)/supplier(s) must follow the legal laws, labor laws and child labor laws of the country.
13.	In case of any dispute between the firm and HYSAWA regarding the enlistment procedures/contract, the decision of the management of HYSAWA is final.
14.	Any type of wrong declaration, misconduct, and involvement in fraud/corruption will result in cancellation of enlistment.

I/ we read and understand above terms and condition and agree to follow all terms and conditions. Violation of any terms and condition might result cancellation of enlistment.

Name of vendor:

(Also put office seal in the right side)

Address:

Name and signature of authorized person:.....

